

KEILHAUER

INCOMING QUALITY INSPECTOR GRADE 4

WHO IS KEILHAUER?

Founded in 1981, Keilhauer is a privately owned, design-focused contract furniture manufacturer. Working with world-renowned furniture designers, Keilhauer is internationally recognized for award-winning design, built with extreme craftsmanship, to the highest environmental standards. At Keilhauer, we believe that because we all share this planet, it is essential that we do our part protecting it. Our comprehensive sustainability program, *Planet Keilhauer*, driven by our goal of closed-loop manufacturing, is an approach to production in which there is no waste and materials are cycled back into the system, minimizing environmental impact.

SUMMARY

The Incoming Quality Inspector is responsible for direct examination of Keilhauer's incoming products to ensure that quality standards and procedures are met and align with guidelines and customer specifications. Requiring a high level of attention to detail, the Incoming Quality Inspector is responsible for strictly adhering to Keilhauer's quality assurance policies and identifying defects and quality issues.

This technical role is best suited to a dedicated, dependable team player with exceptional problem solving skills and a keen eye for detail. You are highly resourceful and flexible and possess excellent interpersonal skills. You understand the voice of the customer and work hard to ensure satisfaction. Ensuring our products are made well, helps further Keilhauer's mission of making work comfortable for all.

QUALIFICATIONS

- 2 years of practical Quality Inspection experience in a fast-paced manufacturing environment; previous experience working at Keilhauer considered a strong asset.
- Completion of a high school diploma.
- Reading and understanding engineering drawing is an asset.
- Proficient in Microsoft Word, Excel and Outlook; previous experience with SyteLine or a similar ERP is an asset.

COVID-19 PRECAUTIONS

Keilhauer has mandated a COVID-19 vaccination policy in place. As of September 22, 2021, all present and future employees are required to provide proof of receiving all recommended doses of an approved COVID-19 vaccine (or combination of approved COVID-19 vaccines) to Human Resources. We are committed to providing reasonable accommodation to employees who are unable to vaccinate for medical reasons.

- Remote interview process.
- Personal protective equipment provided or required.
- Daily screening of all employees.
- Social distancing guidelines in place.
- Virtual meetings when possible.
- Sanitizing, disinfecting and cleaning procedures in place.

DOES THIS ROLE SOUND LIKE A FIT?

Keilhauer is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive, respectful environment for all employees.

If this role is for you, please send your resume to careers@keilhauer.com and tell us why you would be a great addition to our team! Please note that only those selected for further consideration will be contacted.